**ALL. 1**

# Mobility Agreement

**Staff Mobility For Teachingi/ Training**

## (personale docente e ricercatore Federico II)

Planned period of the teaching activity: from *[day/month/year]* till *[day/month/year]*

Duration (days) – **excluding** travel days: ………………….

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniorityii |  | Nationalityiii |  |
| Sex [*M/F*] |  | Academic year | 20../20.. |
| E-mail |  |

**The Sending Institution**

|  |  |
| --- | --- |
| Name | Università degli Studi di Napoli Federico II |
|  | I NAPOLI01 | Department |  |
| Address | Corso Umberto I, 40 80138 Napoli | Country/ Country codeiv | Italy (IT) |
| Contact person name and position |  |  |  |
|  |  |  |  |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
|  |  |
| Address |  | Country/ Country code |  |
| Contact person name and position |  | Contact person e-mail / phone |  |

For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

1. **PROPOSED MOBILITY PROGRAMME**

Main subject field: ………………….

Number of students at the receiving institution benefiting from the teaching programme:

………………

Number of teaching hours: …………………

Language of instruction: ………………………………………

**Overall objectives of the mobility:**

**Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**

**Content of the teaching programme:**

**Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):**

1. **COMMITMENT OF THE THREE PARTIES**

By signing this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

**The teaching staff member**

Name: Signature:

Date:

**The sending institution**

Name of the responsible person: Signature:

Date:

**The receiving institution**

Name of the responsible person: Signature:

Date:

i In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types.

ii **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

**ALL. 2**

# Mobility Agreement Staff Mobility For Training

## ((personale amministrativo - bibliotecario Federico II)

Planned period of the training activity: from *[day/month/year]* till *[day/month/year]*

Duration (days) – **EXCLUDING** travel days: ………………….

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority1 |  | Nationality |  |
| Sex [*M/F*] |  | Academic year |  |
| E-mail |  |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Università degli Studi di Napoli Federico II | Department |  |
|  |  |  |
| Address | Corso Umberto I, 40 80138 Napoli | Country/ Country code | Italy (IT) |
| Contact person name and position |  |  |  |

**The Receiving Institution**

|  |  |
| --- | --- |
| Name |  |
|  |  | Faculty/Department |  |
| Address |  | Country/ Country code |  |
| Contact person, name and position |  | Contact person e-mail / phone |  |
|  |  |  |  |

1. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

**Section to be completed BEFORE THE MOBILITY**

1. **PROPOSED MOBILITY PROGRAMME**

Language of training: ………………………………………

|  |
| --- |
| **Overall objectives of the mobility:** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
| **Activities to be carried out:** |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):** |

1. **COMMITMENT OF THE THREE PARTIES**

By signing**2** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the sending institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

**The staff member**

Name: Signature:

Date:

**The sending institution**

Name of the responsible person: Signature:

Date:

**The receiving institution**

Name of the responsible person: Signature:

Date:

1. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country).